

Portofino Shores

Community Development District

Agenda

Seat 2: Bob Burke (C.)	
Seat 4: Alice Schmitz (V.C.)	
Seat 3: Ingrid Raad Grubb (A.S.)	
Seat 5: Deborah Pariseau (A.S.)	
Seat 1: Michael Luton (A.S.)	

Tuesday
February 2, 2021
2:30 p.m.

Shores Clubhouse
5720 Spanish River Road, Ft. Pierce, FL
<https://global.gotomeeting.com/join/612093693>
+1 (571) 317-3122; Access Code: 612-093-693

Due to the current State of Emergency throughout the State of Florida, in order to reduce risk of COVID-19 and transmission of the virus, and in accordance with Executive Orders authorizing the use of communications media technology, members of the public are encouraged to participate in the meeting utilizing the information above.

1. Roll Call
2. Approval of the Minutes of the November 24, 2020 Meeting
3. Auditor's Progress Update – J. W. Gaines of Berger, Toombs, Elam, Gaines, & Frank
4. Owners, Residents & Supervisors Remarks
5. Consideration of Engagement Letter with Berger, Toombs, Elam, Gaines, & Frank to perform the Audit for Fiscal Year Ending September 30, 2020
6. Staff & Officer Reports
 - A. Chairman
 - 1) Activities since Nov 24, 2020 Meeting & List of Documents in Chair's Possession
 - 2) Lakeshore Project
 - 3) Chair's Action Plan now until the next Board Meeting
 - 4) 5734 Place Lake - pool dirt within Lakeshore Parcel not shown on Architectural Control Board Plan
 - 5) Security / Safety Measures along Turnpike Feeder & Our Lakes
 - 6) Questions & Answers
 - B. Attorney
 - 1) Update on progress of May 1, 2021 Refinancing Plan (requested by Chairman Burke)
 - 2) Legal Details Regarding the Florida Sunshine Law and Precedent Court Decisions Impacting CDD Board Member Liabilities and CDD Liabilities and Discussion of Memorandum from District Counsel Confirming Case Decisions to be delivered to Board Members prior to meeting (requested by Chairman Burke)
 - 3) Discussion of Case(s) prohibiting personal emails to/from Board members and a need for official CDD Email Accounts (requested by Chairman Burke)
 - 4) Discussion on What Tolls the Statute of Limitations for Situations where Damage was Unknown Past the Statutory Limits
 - 5) Questions & Answers

C. Engineer

- 1) Engineering Details and Questions & Answers
- 2) SLC Utilities: CDD (Glassman) & SLC Dec 13, 2002 Contract vs. March 14, 2003 Meeting & Letter from Butch Culpepper to William Blazak, County Utilities Director identifying that PS CDD is responsible to maintain the gravity collection system instead of SLC maintains everything including gravity collection as stipulated in CDD-SLC Contract: is there a contract addendum signed by Glassman or POA & SLC Utilities

D. Manager/ Secretary

- 1) Update on Request for Usable Official E-Mail Addresses for Board Members to comply with a State Subdivision Entity Case Decision
- 2) Authorization of the Enrollment in the E-Verify System and for the Chairman to execute the Memorandum of Understanding

E. POA President Jim Grubb

- 1) Update on Proposed Sidewalk Repairs (requested by Supervisor Grubb)
- 2) Update on lake cleaning - vegetative debris, trash and algae suppression
- 3) Questions & Answers

F. Treasurer - Financial Reports

- 1) Approval of Check Register
- 2) Balance Sheet and Income Statement
- 3) Reserve Account Designations (requested by Chairman Burke)

7. Adjournment

Meetings are open to the public and may be continued to a time, date and place certain. For more information regarding this CDD please visit the website: <http://www.portofinoshorescdd.com>